

WAUSAU PRO MUSICA BOARD MEETING AUGUST 18, 2020

Via Zoom

Call to Order – Dixie 6:03 PM

Members Present: Dixie, Jeannie, Barb, Karen, Kathy KE, Shelly, Wendy & Liz

1. Minutes of July 21st meeting - Jeannie

Board Action: Ratify Approval of Minutes

Motion to Approve by Kathy KE Seconded by Barb – Minutes Approved by Ratification

2. Treasurer's Report – Wendy

Checking \$ 142.96

Savings 8,652.07

Total \$8,795.03

- Wendy advised Karen and Tatiana had been paid \$500.00 and \$280.00 respectively for one month's compensation. The Liability Insurance for the Board had also been submitted. She will inquire regarding a premium reduction for the Fall Semester.
- We received a Thank you from Tatiana for the \$800.00 Donation received by the membership. Tatiana had posted a thank-you on Facebook and Dixie will include one in the Newsletter.
- Wendy to check with Mary regarding setting up an online payment option for accepting donations and dues on the Website.

Board Action: Dixie called for approval of the Treasurer's Report. Treasurer's Report Approved

3. Artistic Director's Report

- Karen attended an online webinar which was to include discussions related to choral ensembles. The discussion was almost completely centered around high school and college ensembles which were planning on having outside rehearsals. I have attached her Report which includes her notes on the Webinar.
- Karen is thrilled to announce a new member Lauren Kowalski 151840 Wisteria Lane Wausau, WI 54401 715-903-6126 email: lkjdog58@gmail.com. Dixie forwarded her information to Pat her Section Leader and gave Lauren a list of her section members; she is also putting together a welcome tote with some goodies. Lauren will start receiving the Newsletter and will be invited to participate in our zoom meeting Sept 15.
- We have 3 Mentees that have committed to joining the group. Karen will include their names in the next Newsletter. They will be invited to join our Zoom Meetings as well.
- Karen is still trying to locate the mentee permission forms that need to be signed; she will try the zip file she received from Judy. Otherwise, Dixie will try to forward Karen the various forms for the Mentees to fill-out, such as Parental Permission, Emergency Contacts, Permission for use of pictures, etc. Karen will also send them bio forms to fill out and will get a bio form to Lauren as well.

- Karen was given information on a California based women's choir that was opening-up their membership to singers internationally for virtual rehearsals. There is a membership fee of \$200 per semester. If anyone is interested, please contact Karen for additional information.
- The process of choosing the spring concert literature is almost complete. Karen will be sending out the titles, YouTube examples and music scans soon along with Choral Tracks when available.
- Karen requested permission to purchase two new numbers. She will borrow a few and has purchased a few pieces personally which will be copied. She is still working on obtaining a hammered dulcimer player for one of the numbers.

4. Welcome to Kathy Koch-Engstrum, new Board Member – Dixie

Dixie welcomed Kathy to the Board as the new Member at Large. Kathy is happy to be on board. She is willing to assist with the CD and DVD collections and whatever may be needed. All the current officers have agreed to continue in their positions.

5. Fundraising Letter – Dixie & Shelly

- The letter was reviewed. A few revisions were made.
- The letter will be sent out to targeted sponsors, individuals and businesses as we have done in the past.
- The target date for sending out the letter will be the end of September. Donations will be accepted through the end of the year. The Contribution Levels will remain the same; the contributors' names will be listed on our Website and in the Spring programs as in the past.
- Shelly will revise a Tri-Fold pamphlet explaining the Mentee Program and other functions of Pro Musica. Shelly will have it ready for Board review at the September meeting. This will be included in some of the mailings for fundraising; Shelly will also look into the cost of printing the tri-folds.
- The membership will receive a list of contributors for additions or deletions.
- The Board is recommending that the committee take care of personalizing the mailings since the members will not be able to take part of a rehearsal to personalize them. Shelly will also coordinate with Kathy KE and Debbie to be sure there are no duplications between our Fall letter-writing campaign and our signature fundraiser.

Motion to approve letter with revisions made by Kathy KE seconded by Liz.

Board Action: Fundraising Letter Approved

6. Offer by Tatiana to accompany soloists or ensembles to post on Facebook Page – Dixie

Tatiana had volunteered to accompany anyone interested in doing a solo or singing with a small ensemble; this could be posted on our Facebook Page. The Board is working to see it this will infringe on any copyright laws. Karen is willing to work with anyone; however, you will need to provide your own music. She has offered her home as a recording place. Other options are to record at member's homes with a piano or at the Conservatory with their permission. Tatiana will also need a copy of the music to rehearse with. Dixie to check with Mary our WebMaven regarding the feasibility of this.

7. Signature Fund Raising Committee – Dixie & Kathy KE

Kathy KE requested we move the deadline for more detailed information to the October meeting. She and Debi Traeder need more time to develop specifics for the karaoke fundraiser tentatively at Whitewater Music Hall.

The following items will be presented at our September Board Meeting

- Dixie to review our Strategic Plan and update 6 month, 12 month and 18 month goals
- Shelly to present updated tri-fold to be approved by the Board

Karen requested that we approve a Spring calendar soon; this will be put on the October Board meeting agenda.

Next Meeting date September 1, 2020 6:00PM Via Zoom

Motion to Adjourn: Meeting Adjourned at 7:18 PM

Respectfully Submitted

Jeannie Hagenbucher, Secretary