

## Wausau Pro Musica Board Meeting Minutes

Tuesday April 12, 2022 5:00 pm Lower Level First Presbyterian Church

Call to Order Dixie – 5:00 pm

Members Present: Dixie, Karen, Shelly, Wendy, Jeannie, Liz, Kathy & Barb

### 1. Minutes of March 8<sup>th</sup> Meeting -Jeannie

**Board Action:** Ratify approval of minutes (these were approved by the majority of Board members via email so we could publish them on our website. Motion to Ratify Karen; 2<sup>nd</sup> Kathy. Ratified

### 2. Treasurer's Report – Wendy

Checking	\$ 1,143.50
Savings	13,774.20
Cash	<u>20.50</u>
Total	\$14,938.20

The totals above were revised from the written report per Wendy's current balance in savings and checking. There will be a bill for \$130.20 coming for printing the posters .

**Board Action:** Motion to approve the report Kathy; 2<sup>nd</sup> Shelly. The revised report approved.

### 3. Artistic Director's Report

Karen reported we are on track and in good shape for the May 6<sup>th</sup> Concert. Keith Montgomery to practice Loch Lomond with the group this week and Margaret Higginbotham to come to the next rehearsal to accompany us with her flute on Song for the Mira. We will need an estimated number of guests for reserved seating near the soloist and accompanist.

- The question was raised as to whether or not we want to do an evaluation survey regarding this semester. The Board decided not to do one at this time. Maybe later as this has been a semester of COVID recovery and transition.
- Karen is keeping track of the number of music stands and stools needed for the concert

### 4. Nominating Committee Report – Liz, Shelly & Kathy

Debi Traeder and Kris Porter are interested in becoming a Board member. Dixie thanked the committee for all their efforts to obtain nominees.

### 5. To wear masks or not to wear masks -Dixie

**Board Action:** Ratify change to COVID Protocol for Rehearsal. The change had been approved by a majority of Board members at the April 5<sup>th</sup> Rehearsal. Motion to Ratify the change Wendy; 2<sup>nd</sup> Liz. Ratified. A question was raised regarding wearing masks at the Concert. The Board agreed the decision is optional and up to the individual.

#### 6. Fundraising Event – Kathy KE & Shelly

The committee is having difficulty filling the time slots for the event on June 24 and 25. Kathy will encourage the group again at one of our future rehearsals. Shelly has volunteered to call members in hopes of filling the open time slots.

#### 7. Run- Out Concerts – Dixie

Dixie advised there were no plans at this time for any Spring Run-Out Concerts. The Board decided to pass at this time.

#### 8. Details for Concert May 6<sup>th</sup> – Dixie, Karen & Shelly

- Programs – Shelly advised the programs are nearly ready to print. The Deadline for revisions is Monday May 2<sup>nd</sup>. They will be printed the week of the concert
- Donation Boxes – We will need 3, Wendy to check on boxes
- Ushers – Shelly to contact ushers
- We will provide masks (optional) for the audience.
- Dixie to check with Mike Fisher regarding Altar moves.
- We have decided not to have a Reception following the concert this year
- PR – Barb. Barb reported advertising costs for Wisconsin Public Radio. Twenty – four spots for \$240.00 running 4/18 -5/4. An ad in City Pages to run the week before the concert \$187.00. She has also prepared a Press Release which will be emailed to members to share on Social Media. **Board Action:** Motion by Wendy; 2<sup>nd</sup> by Liz to pay the advertising costs. Approved
- Honorariums – **Board Action:** Motion by Liz; 2<sup>nd</sup> Shelly to donate \$50.00 check to Keith Montgomery. Approved. **Board Action:** Motion to donate \$50.00 check to Margaret Higginbotham Liz; 2<sup>nd</sup> Barb. Approved
- Kathy advised the Costume Committee’s suggestion for Touch of Color is one of three colored scarves. **Board Action:** Motion by Karen 2<sup>nd</sup> Wendy to trust committee to choose the Touch of Color. Discussion regarding whether or not to have members purchase their own scarf for between \$3.86 & \$4.36. **Board Action:** Motion by Wendy; 2<sup>nd</sup> by Shelly that Wausau Pro Musica purchase the scarves which will then belong to the organization.
- Karen to compose a Pre-Concert Announcement – Dixie will include it in her opening remarks

#### 9. Scholarship for Maggie Yarie – Dixie

**Board Action:** Motion by Barb; 2<sup>nd</sup> Liz to provide Maggie with a \$250.00 check to be presented to her at her School Awards Night. Approved. Kathy to contact DCE to find out the date of the Awards Night. The Scholarship will be noted in our Concert Program.

#### 10. Set Date for Annual Business Meeting -Dixie

**Board Action:** Motion by Wendy; 2<sup>nd</sup> Karen to cancel scheduled Board Meeting May 3<sup>rd</sup>. Approved

**Board Action:** Motion by Liz 2<sup>nd</sup> Shelly to schedule Annual Business Meeting for Tuesday May 10<sup>th</sup> at 6:30 pm. Approved. Dixie to check with Mike Fisher regarding a Meet & Eat at 6:00 pm at First Presbyterian. If not OK, we will choose a different venue. Liz volunteered to provide Pizza, Shelly & Jeannie volunteered Cupcakes and Klondike Bars, Kathy & Karen volunteered beverages.

**Adjourn:** Everyone moved to adjourn;2<sup>nd</sup> Wendy. Meeting Adjourned 5:56 pm.

Respectfully Submitted – Jeannie Hagenbucher, Secretary