

## Wausau Pro Musica Board Meeting Minutes

Tuesday September 13, 2022 5:00 pm First Presbyterian

Call to Order – Kathy

Members Present: Kathy, Karen, Kris, Debi, Shelly, Jeannie, Wendy & Liz

1. Minutes of August 2, 2022 Meeting – Jeannie

**Board Action:** Ratify approval of Minutes (these were approved by the majority of Board members via email so we could publish them on our website). Motion to Ratify Minutes Debi 2<sup>nd</sup> Shelly. Minutes ratified.

2. Treasurer's Report – Wendy

Checking	\$ 636.40
Savings	12,774.96
Petty Cash	<u>20.50</u>
Total	\$13,431.86

**Board Action:** Motion to approve the Treasurer's Report and the Financial Statements dated September 10, 2022 Liz 2<sup>nd</sup> Debi. Approved

- Discussion regarding ticket sales versus Free Will Donation. We had a Free Will Donation at the Spring Concert. Compared to a year ago the Net Income for ticket sales was \$1,368.19. The Free Will Donation was nearly the same. We also saved the printing costs.
- Debi advised of a grant for non-profit organizations offering community events with Free Will Donations. She will Check into.

**Board Action:** Motion to have a Free Will Donation at the Christmas Concert Debi 2<sup>nd</sup> Liz. Approved

3. Artistic Director's Report – Karen

- Karen reported we have six new Members. Three 1<sup>st</sup> Sopranos, Four 2<sup>nd</sup> Sopranos, One 1<sup>st</sup> Alto and One 2<sup>nd</sup> Alto
- Spring Concert Date – added to the Agenda for our October Meeting
- At tonight's rehearsal we will have a General Meeting to introduce New Members and Section Leaders, present highlights of the Handbook, Policies and Procedures, Committees and singer's responsibilities.

4. Music Storage – Kathy

Discussion regarding our Music storage. Currently the music is stored at the Wausau Conservatory of Music for \$250.00 per year. We are running out of space. Kathy will contact Mike Fisher at First Presbyterian to see if possibly we could have a space there. Decision to be made at a later date.

5. Handbook Updates – Shelly

- Highlights to be presented to members

- Signature Page – to be signed, dated and returned by 9/20/22
- Encourage Committee Service by New/Old Members

#### 6. Mentorship Program – Karen, Kathy & Deb

Discussion of plans to move forward with program to cultivate New Members.

- Suggestions made to go into the High Schools, UWSP, have voice teachers at the Conservatory promote to their students also invite the area parochial schools to participate. Debi to contact music teachers and Tim at UWSP
- Create a Snapshot Promo Video to send out
- Promote for the Spring Semester

#### 7. Letter Fundraiser Updates – Shelly

Shelly reported all of the letters are out. So, far one reply has been received.

A suggestion was made to research Bulk Mailing which would lower the cost of postage.

Comments were made that people receiving the personalized notes really appreciate them. We will think about, no decision made at this time to change.

#### 8. Future Fundraiser – Kathy & Debi

- Timetable – Event lasting about 4 hours early Spring or late Winter, February or October suggested.
- Possible Ideas – Karaoke at White Water Music Hall featuring 70's Music and attire. Perhaps serving hors d'oeuvres. Kathy to check into availability and costs.
- Another Wine, Woman and Song Event suggested by Debi with a Wine Tasting
- Participating in Wausau Events Fundraiser again also suggested by Kathy. No decision made at this time.

#### 9. Website – Shelly

Discussion – more help needed to support?

- Shelly would appreciate a detailed history timeline of Wausau Pro Musica. It was suggested that Kathy Zabel, Linda Terwilliger and Diane MacAninch be contacted to see if they would assist.
- Facebook Updates are needed – any group pictures or events of interest
- Updated Pictures – Shelly to contact Melinda (she took photos at the Spring Concert) to see if she will take group and individual pictures for us.
- Investigate a New Computer for our Publicist Shelly

**Board Action:** Motion by Debi to have Shelly look at computer options 2<sup>nd</sup> Karen. Motion Approved

#### 10. Koffee Klatch – Kathy

Time to bring back Monthly tradition? The following suggestions were made

- 3<sup>rd</sup> Tuesday of the month
- ½ hour before rehearsal
- Donated Snacks
- Coincide with the Board Meeting

- Talk to Cindy Reuter  
No decision made at this time.

#### New Business

- Update Emergency Contact Forms
- We received a Thank You Card from our Spring Semester Mentee Magie Yarie. She really enjoyed her experience with Pro Musica and is using the Scholarship Money toward her schooling.
- Margaret Higginbotham and Keith Montgomery our musical guests at the Spring Concert have not and will not be cashing their Thank You Checks

Next Meeting Date October 4, 2022 5:00 pm First Presbyterian

Adjourn – Motion to Adjourn meeting made by Debi 2nd Liz. Meeting Adjourned at 5:58 pm

Respectfully submitted Jeannie Hagenbucher, Secretary