

Wausau Pro Musica Board Meeting Minutes

Tuesday August 2, 2022 6:30 pm 2510 Restaurant

Call to Order - Dixie, Outgoing President (once officers are elected, New President presides)

Members Present: Dixie, Wendy, Liz, Debi, Karen, Kathy, Kris, Shelly & Jeannie

1. Minutes of April 12, 2022 Meeting – Jeannie

Board Action: Ratify approval of Minutes (these were approved by the majority of Board members via email so we could publish them on our website. Dixie called for vote.

Minutes Ratified

2. Treasurer's Report – Wendy

Checking	\$ 1425.06
Savings	12,774.96
Petty Cash	<u>20.50</u>
Total	\$14,220.52

Wendy advised we received a couple of checks for deposit and there is one bill to pay. Our Mentee has not cashed her check neither have Keith and Margaret.

Board Action: Motion to approve the Treasurer's Report Debi 2nd Liz. Approved

3. Artistic Director's Report – Karen

Karen presented a written report outlining the Winter Concert, Auditions, Spring Concert 2023 and Ideas for Winter/Fall of 2023 and Spring 2024

Karen has designed a flyer (attached) which can be emailed and she has asked for assistance placing them throughout the community. She will provide a list of local churches and they can be sent out to UWSP & NTC. We are hoping to attract a few younger people.

4. Welcome to new Board Members – Dixie

Dixie welcomed Kathy, Kris and Debi to the Board. They received a welcoming round of applause from the current Board Members

5. Election of Officers - Dixie

President

Motion to nominate Kathy Koch-Engstrum Wendy 2nd Karen. Motion to close the nominations Liz 2nd Debi. Nominations closed

Vice President

Motion to nominated Kris Porter Kathy 2nd Shelly. Motion to close the nominations Liz 2nd Debi. Nominations closed

Board Action: Elect new President & Vice President

Kathy Koch – Engstrum– President Elect

Kris Porter -Vice President Elect

Other officers to stay the same: Jeannie, Secretary; Wendy, Treasurer; Shelly, Publicist; Liz and Debi to be members at large.

Our past President Dixie remained at the meeting

6. COVID Protocol for the Fall – Kathy

- Vaccinations Required
- Masks Optional – unless Health Department requests masking
- Boosters Encouraged

Board Action: Motion to approve COVID Protocol for the Fall Debi 2nd Dixie. Approved

7. Handbook for 2022 – 2023 – Kathy (attached)

The Handbook was reviewed line by line. It was suggested to review the Handbook at our 1st Rehearsal to remind members of the choir of their responsibilities when signing the acknowledgement.

Board Action: Motion to approve the amended Handbook Debi 2nd Liz. Approved

Committees Set for Fall – Dixie; Consider new committee for Membership – Karen

Dixie had contacted previous committee members. The attached Handbook lists the new current committee members.

Karen suggested a Membership Committee whose duties would include the following:

- Update Choir Roster
- Emails
- Set up Absentee Sheets
- Take Attendance
- Contact person for absences
- Communication with choir should we need to cancel a rehearsal

Kris graciously agreed to give it a whirl with Debi's assistance.

8. Fall Rehearsal Venue – Dixie

Dixie has emailed Mike Fisher at First Presbyterian . So far, she has received not reply. Dixie to forward the email to Kathy who will continue to try and contact Mike. We have a few questions for him. We are hoping to bundle the cost of rehearsal space and concert fees to lessen the rental costs. Also, we will inquire about storage space for our Music Library. Tabled until next meeting.

9. Fall Schedule – Karen (Attached)

10. Fundraising Letter – Dixie/Shelly

Suggestion to review the letter and edit the Donation Form. Tabled until next meeting.

11. Assessment of Fundraiser for Wausau Events – Kathy

A few suggestions were made to revise how we approach next year, such as have sign up completed before we sign the contract. We will consider doing again.

12. Donation to St John Episcopal Church for bell purchase in memory of Charlotte – Dixie

Wendy stated we currently have \$200.00 donated in Charlotte's memory.

Board Action: Motion to Donate \$200.00 to St John Episcopal church toward the purchase of a bell for their Bell Choir in memory of Charlotte by Wendy 2nd by Karen. Approved

Next Meeting Date – To be determined

Motion to Adjourn Debi 2nd Liz Meeting Adjourned at 8:31 pm

Respectfully Submitted - Jeannie Hagenbucher, Secretary