

Wausau Pro Musica Board Meeting Minutes

Tuesday August 10, 2021, 6:00 PM Wausau on the Water (Dinner Meeting)

Call to Order - Dixie 6:13 pm

Members Present: Dixie, Barb, Shelly, Wendy, Jeannie, Kathy, Karen and Liz

1. Minutes of May 4th Meeting - Jeannie

Board Action: Ratify approval on minutes (these were approved by the majority of board members via email so we could publish them on the website). Motion made by Liz and seconded by Barb to ratify the minutes. Approved

2. Treasurer's Report -Wendy

Checking \$ 1,377.32

Savings 13,553.19

Total \$14,930.51

In addition, there is \$20.50 cash on hand. Karen and Tatiana's contracts have been returned signed with the COVID Clause. Wendy to send out compensation checks to Karen and Tatiana. Wendy added we have a new State Tax Exempt number called a CES Number.008-1028114066.02

Board Action: Motion by Kathy and seconded by Shelly to approve the Treasurer's Report. Approved

3. Artistic Director's Report – Karen

- Karen reported the following list of new members:
Soprano I – Danika Kozlovich, Michelle Grutzik is auditioning 8/12 and Abby Trueblood (mentee)
Soprano II – Margaret Jerz, Maggie Yarie (mentee)
Alto I – Rebecca Kermitz, Claire Butalla(mentee) and Kaydee Rennie (mentee)
Alto II – Lauren Kowalski
- Karen presented a list of possible music for rehearsing and run out performances which included sight reading and warm up sheets, 10 a cappella carol favorites and several other familiar holiday favorites. Some of the pieces will need copies and others we have in our library.
- A discussion was held regarding the Rehearsal Schedule. The schedule is subject to current events. The schedule will be included with the Monthly Newsletter. **Board Action:** Motion made by Wendy and seconded by Shelly to approve the Fall calendar with start date on Tuesday September 7th with the Alto II's. Approved. There are several potential run out concerts and we have been invited to sing at the Universalist Church on Dec 5; we will take each opportunity as it arises depending on the number of volunteers we have and the COVID conditions.

Jeannie to assist Karen with attendance, handing out of folders and whatever else may be needed at the first rehearsal Sept 7; a designated Board member at each sectional's rehearsal will assist Karen. We need to take attendance for contact tracing, hand out rehearsal binders, have members sign a waiver if they have not already done so and ensure members are following the COVID protocol.

4. Review of Protocol for resuming Rehearsals in September – Dixie & Karen

We had several discussions regarding our current Protocol. We will continue to update the Protocol going forward regarding the safety and health precautions we currently have in place. At this time, we are not requiring vaccinations to participate.

Board Action: The following Motion made by Kathy and seconded by Liz. Due to COVID variants and their highly contagious nature and pending full FDA approval of the COVID vaccine, as of the Spring Semester 2022 we will be requiring proof of vaccination as a condition of participation in Wausau Pro Musica. This was added as an addendum to the current proposed protocol.

5. Masks – Barb

Barb purchased a few Precor Singer's Masks and showed them to the Board. She had purchased them at Amazon. She will provide the e-mail addresses for where these masks can be purchased, and Karen will include them in the Newsletter.

6. Update on Membership and Committees – Dixie

Currently there are about 35 members including the Mentees.

PR Committee – Chair Barb Oelke, Deb Traeder and Shelly Kafka members

Library Committee – Co- Chairs Julie Correll and Rene Munz, Dixie and possibly Lauren Kowalski members

Letter Writing Committee – Pat Tyberg, Lynn Drecktrah, Maureen Noteboom and Shelly Kafka

Hospitality – Liz Corbett and Shelly Kafka

Mentee Committee – Chair Jan Dahlke, Karen Zuidema, Karen Lakus and Emily Toth

Sunshine Committee – Cyndi Reuter (Patti Gillette taking the Semester off)

Koffee Klatsch Committee – Cyndi Reuter

Historian – Kathy Zabel

Costumes – Kathy Zabel and Kathy Koch-Engstrum

Web Maven – Shelly Kafka (Mary Dassler stepping down)

Members not returning: Mary Lenard, Linn (Hall) Dehnel, Mary Dassler, Julie Correll

7. Update on Rehearsal Venue – Dixie

Dixie received an email from Mike Fischer at First Presbyterian indicating that we should be approved to hold our rehearsals there. Mike and Dixie to work out a letter of agreement which will include an agreeable fee for the use of their space. We may be encouraged to bring our own hand sanitizer. **Board Action:** Motion by Kathy and seconded by Barb to approve the use of First Presbyterian as our rehearsal space. Approved

8. Handbook for 2021/2022 – Dixie and Shelly (Attached)
 - Do we want to do one for Fall and then another for Spring?
 - Are we going to have dues for the Fall? For Spring? If so, how much?

It was decided with a few corrections we can have one more general Handbook for the 2021/2022 Season. Dues will be \$35.00 per semester. Shelly to update the Handbook which will be emailed to the membership when completed. Shelly will make 15 hard copies. **Board Action:** Motion to approve the Handbook with corrections made by Wendy and seconded by Shelly. Approved

9. Fundraising Letter – Dixie and Shelly (Attached)

The Fundraising Letter composed by Pat Tyberg was reviewed; as always, Pat has done a great job of capturing our needs as we come out of the pandemic. A few minor adjustments were made to the letter. The Board thanks the committee for their efforts. The Donation Levels remain the same and the Return By was left open. **Board Action:** Motion to approve Fund Raising Letter with a few adjustments made by Barb seconded by Karen. Approved

Karen brought to our attention all of the hard work Dixie has done for the organization. We all agree that we appreciate everything she has done for Wausau Pro Musica! Thank You Dixie!!

Next Meeting Date: Tuesday September 14th 5:15 PM at First Presbyterian

Adjourn – Motion to Adjourn made by Wendy seconded by Liz. Meeting adjourned at 9:00 pm

Respectfully Submitted – Jeannie Hagenbucher, Secretary